

ACCESS SCHEME APPLICATION

1. CONTACT DETAILS

Access Patron

Full name of access patron *required	
Address line 1 *required	
Address line 2	
Town/city *required	
Postcode *required	
Contact telephone number *required	
Email *required	

Ticket Purchaser

Full name of ticket purchaser (if different from above)	
Address line 1	
Address line 2	
Town/city	
Postcode	
Contact telephone number	
Buyer email	

Communication preference

(Please select one)

- ☐ **Email**
- ☐ **Telephone call**
- ☐ **Post**

Alternative format requirements

(For printed material - Please select all that apply)

- ☐ **None** ☐ **Braille**
- ☐ **Audio (MP3 file)** ☐ **Large print**
- ☐ **Audio (CD copy)**

☐ **Receive Newsletter**

Please tick this box if you would like to receive our newsletter to be kept informed about upcoming events, news, opportunities, and more. By signing up you are agreeing to receive marketing material from Factory International.

2. ACCESS REQUIREMENTS

☐ **Requires essential companion**

Please tick this box if you require the support of another person to safely attend events at Aviva Studios and wish to apply for a complimentary essential companion ticket. The corresponding “Essential Companion” section will also need to be completed. Please note that accessible tickets are always subject to availability.

Accessible seating requirements

(Please select all that apply)

- | | |
|---|---|
| ☐ No requirements | ☐ Seat with clear sightlines to a BSL interpreter and/or captioning screen (when available) |
| ☐ Aisle seat - right leg near the aisle | |
| ☐ Aisle seat - left leg near the aisle | ☐ Seat on an accessible viewing platform (when available) |
| ☐ Seat close to an exit | ☐ Step-free/ambulant seat |
| ☐ Seat close to the stage – for those with visual impairments | ☐ Wheelchair user space |
| ☐ Seat close to a toilet | ☐ Wheelchair user transfer seat |
| ☐ Seat with space for an assistance dog | ☐ Other (please share details below) |
| ☐ Seat with space to store larger mobility aids (e.g., a walking frame, mobility scooter) | |

Other seating requirements

Accessible facility requirements

(Please select all that apply)

- | | |
|--|--|
| ☐ No requirements | ☐ Chill out space |
| ☐ Assistance dog sitting service | ☐ Early entry (for seated events only) |
| ☐ Assistive listening system | ☐ Quieter entry lane (for large gigs only) |
| ☐ Audio description headset (when available) | ☐ Other (please share details below) |
| ☐ Changing places toilet | |

Other seating requirements

Accessible event interests

(Please select all that apply)

- | | |
|---|--|
| ☐ No specific access events | ☐ Reduced capacity events |
| ☐ Audio described events | ☐ Relaxed events |
| ☐ BSL interpreted events | ☐ Touch tours |
| ☐ Captioned events | ☐ Accessible building tours |
| ☐ Dementia friendly events | ☐ Other (please share details below) |
| ☐ Disabled-led events | |

Other event interests

Additional information

Please outline any additional information you feel it would be useful for us to know in order to meet your requirements. For example, it can be helpful for us to know if need to administer medical cannabis on site, require access to your own food for medical reasons, or if you intend to bring larger medical equipment with you (such as oxygen concentrators) to Aviva Studios.

3. ESSENTIAL COMPANION

Please only complete this section if you require the support of another person to safely attend events at Aviva Studios and wish to apply for a complimentary essential companion ticket.

Proof of eligibility

A photocopy or scan of one of the following documents (dated within the past 12 months if a PIP, DLA, or Attendance Allowance letter) qualifies you for a complimentary essential companion ticket when purchasing tickets for events at Aviva Studios.

Type of supporting documentation

(Please select the type of supporting documentation you are submitting)

- | | |
|--|--|
| ☐ Nimbus Access Card with '+1' symbol | ☐ Letter from social services or local authority detailing deaf registration |
| ☐ Hynt or All In Card | ☐ Letter from your relevant Local Authority confirming you are in receipt of a Social Services |
| ☐ Front page of a Personal Independence Payment (PIP) letter - standard or enhanced rate | ☐ Care Package, a Continuing Healthcare Package, or registered for Direct Payment |
| ☐ Front page of a Disability Living Allowance (DLA) letter - middle or high rate | ☐ Travel pass indicating concessionary travel for an essential companion |
| ☐ Front page of an Attendance Allowance letter - high rate | ☐ None of the above – sending alternative evidence |
| ☐ Front page of a War Disablement Pension (WPS) decision letter | |
| ☐ Front page of an Armed Forces Independence Payment (AFIP) letter | |
| ☐ Certificate of Visual Impairment – sight impaired or severely sight impaired | |

Supporting documentation

Please attach a copy of your proof of eligibility if you are submitting this form via email, or print a copy if you are submitting via post or in person at Aviva Studios.

Please feel free to black out any information you do not wish to share with us before submitting your proof of eligibility, such as specifics relating to benefit amounts or sensitive medical information such as diagnoses.

All we require is that the name and address on the evidence you are submitting is clearly visible, matches the personal details of the individual identified as the access patron on this application form, and that the supporting documentation is appropriately dated (when relevant).

Sending alternative supporting documentation

We recognise that the evidence listed above is not definitive and that some of our visitors may experience substantial barriers when attempting to attain relevant proof of eligibility.

If you do not have any of the above but still feel that you require an essential companion ticket to be able to safely attend events at Aviva Studios, please use the space below to tell us why and attach to this application form any other supporting documentation you have access to.

If you'd prefer to discuss this with a member of our Access Team, please call up on 0161 817 4531. Your application will then be accessed by a member of our Access Team on a case-by-case basis.

Tell us why you need an essential companion ticket

Please note, disabled persons rail and bus passes, Blue Badges, and CEA cards will not be accepted as alternative forms of supporting documentation (with the exception of a companion travel pass) without additional, contextual information that speaks specifically to why you need the support of another person to safely attend live events.

4. DECLARATION

Confirmation

* required

☐

I confirm that the information given is accurate and complete at the point of submission.